

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #863

DATE: August 21, 2012

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:30 p.m. Closed Session** **Please Note Later Start Time**  
6:00 p.m. Open Session

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Jan Iceland, President**  
**Allen Rosen, Vice President**  
**Mary Pallant, Clerk**  
**Barbara Laifman, Member**  
**Sepideh Yeoh, Member**  
**Matt Dods, Student Board Representative**



EDUCATING TOMORROW'S LEADERS

**ADMINISTRATION**

**Dr. Anthony W. Knight, Superintendent**  
**Linda Sheridan, Executive Assistant**  
**Martin Klauss, Assistant Superintendent, Business & Administrative Services**  
**Dr. Leslie Heilbron, Assistant Superintendent, Human Resources**  
**Cliff Moore, Consultant**  
**Jane Mintz, Director, Educational Technology**  
**Susan Roberts, Director, Pupil Services**

**COPY OF ENTIRE AGENDA ON WEB SITE**  
**[WWW.OAKPARKUSD.ORG](http://WWW.OAKPARKUSD.ORG)**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.*

*Interested parties may review the recording upon request.*

*Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, September 18, 2012**

**Closed Session at 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: [www.oakparkusd.org](http://www.oakparkusd.org)

**OAK PARK UNIFIED SCHOOL DISTRICT**  
**AGENDA – REGULAR BOARD MEETING #863**  
**August 21, 2012**

**CALL TO ORDER - Followed by Public Comments/ 5:30 p.m.**  
**CLOSED SESSION: 5:30 p.m. (Please Note Later Start Time)**  
**RECONVENE OPEN SESSION: 6:00 p.m. (approximate)**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

**I. CALL TO ORDER:            \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT:**

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Remarks from Board Members
2. Remarks from Superintendent
3. Report from Facilities Planning Committee

**B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)**

**1. Response to Oak Park Citizens' Oversight Committee Annual Report**

**C. BUSINESS SESSION:**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

- At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*
- a. **Approve Minutes of Regular Board Meeting June 19, 2012, Special Board Meeting June 28, 2012 and Special Board Meeting July 12, 2012**
  - b. **Public Employee/Employment Changes 01CL21873-01CL21915 & 01CE05724-01CE05813** 1
  - c. **Approve Purchase Orders –June 1 – July 31, 2011** 6  
*Board Policy 3300 requires Board approval of Purchase Orders*
  - d. **Approve Quarterly Report on Williams Uniform Complaints – July 2011** 21  
*Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions*
  - e. **Approve Renewal of Contract with School Services of California for Fiscal Year 2012-13** 23  
*Board Policy 3312 requires Board approval for contract for services*
  - f. **Approve Disposal of Obsolete Personal Property** 27  
*Per provisions of Education Code 17546, the Board must approve disposal of obsolete and surplus equipment*
  - g. **Approve Quarterly Report on Williams Uniform Complaints – January 2011 and October 2012** 28  
*Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions*

## **ACTION**

### **2. BUSINESS SERVICES**

- a. **Approve Project to be Funded from Measure R Bond Funds – Project 12-17R, Carpet Replacement at Red Oak Elementary School** 31  
*Board asked to approve projects using Measure R funds not previously designated*
- b. **Approve Equipment Purchase Utilizing Measure C6 Bond Funds – Cafeteria Point-of-Sale Enclosure at Oak Park High School** 33  
*Board asked to approve projects using Measure C6 funds not previously designated*
- c. **Approve Response to Ventura County Grand Jury Report – Earthquake Safety** 37  
*Board will review and approve the District’s response to the Ventura County Grand Jury Report - Earthquake Safety*
- d. **Approve Facility Use by Religious Organization – Chabad of Oak Park** 39  
*Board approval required for facility use agreements*
- e. **Approve 2012-13 Budget Revision** 55  
*Board approval required for revisions to the 2012-13 Budget*
- f. **Approve Donations** 57  
*Board Policy 3290 requires Board approval for donations to the District*

### **3. HUMAN RESOURCES**

- a. **Approve Authorization to Employ an Administrative Consultant** 59  
*Board approval required for meeting schedule*
- b. **Approve 2012-13 Declaration of Need for Fully Qualified Educators** 61  
*Commission on Teacher Credentialing requires certification of Board approval on Declaration of Need for Fully Qualified Educators form*

### **4. BOARD**

- a. **Approve Proposed Board Meeting Schedule for the 2012-13 School Year** 65  
*Board approval required for meeting schedule*

- b. Approve 2012-2013 Moral Imperatives, Goals and Action Plans** **67**  
*Board approval for Moral Imperatives, Goals and Action Plans*
- 5. BOARD POLICIES**
- a. Approve Amendment to Board Policy 0410 – Nondiscrimination in District Programs and Activities – First Reading** **69**  
*Updated policy to reflect new law (AB 887 and SB 559) which expands the prohibited bases of discrimination to include genetic information, gender expression, and gender identify. Policy also reflects federal regulations which 1) require newly constructed district facilities to comply, starting Mary 15, 2012, with the 2010 Americans with Disabilities Act Standards for Accessible Designs, and 2) require districts to permit an individual with a disability to be accompanied by a service animal on district premises when, without the animal’s assistance, the individual with a disability will not be able to access or participate in a district program or activity*
- b. Approve Amendment to Board Policy 1250 – Visitors and Outsiders – 1<sup>st</sup> Reading** **73**  
*Updated policy adds new section regarding the presence on campus of registered sex officers, including those who are parents/guardians of district students, based on their right to participate in their children’s education.*
- c. Approve Amendment to Board Policy 5131 – Conduct – First Reading** **77**  
*Updated policy reflects new law (AB 9) which requires policy prohibiting discrimination, harassment, intimidation, and bullying based on specified characteristics and new law (AB 1156) which encourages the inclusion of bullying prevention strategies in comprehensive safety plans.*
- d. Approve Adoption of Board Policy 5131.2 – Bullying – First Reading** **85**  
*New policy contains materials formerly in BP 5131 – Conduct re: strategies for prevention and intervention of bullying. Policy reflects new law (AB 9) which requires policy prohibiting discrimination, harassment, intimidation, and bullying based on specified characteristics. New law (AB 1156) which encourages the inclusion of bullying prevention strategies in comprehensive safety plans, and new law (AB 746) which expands the definition of bullying committed by means of an electronic act to including posting of messages on social media networks.*
- e. Approve Amendment to Board Policy 5144.1 – Suspension and Expulsion/Due Process – First Reading** **91**  
*Reorganized, mandated policy includes language requiring fair, consistent enforcement of suspension and expulsion rules in response to new U.S. Department of Education Office for Civil Rights (OCR) report finding disproportionate rates of suspension/expulsion by race and ethnicity, gender, and disability. Policy also revises materials re: zero tolerance to encourage use of alternative disciplinary measures that keep students in school during the school day, except under specified circumstances.*
- f. Approve Amendment to Board Policy 5145.3 – Nondiscrimination/Harassment – First Reading** **99**  
*Mandated policy updated to reflect new law (AB 9) which requires policy prohibiting discrimination, harassment, intimidation, and bullying based on specified characteristics, including gender identity and gender expression. Policy also adds language 1) prohibiting retaliation against students who file a complaint or report, and 2) requiring related training of students, parent/guardians, and employees.*
- g. Approve Amendment to Board Policy 5145.7 – Sexual Harassment – 1<sup>st</sup> Reading** **105**  
*Mandated policy updated to reflect new OCR guidance which clarifies that 1) sexual Violence (e.g. rape, sexual assault, sexual battery, sexual coercion) is a form of sexual harassment that must be addressed by districts in the same way as other forms of sexual harassment; 2) districts should providing information about the rights of students and parents/guardians to file a criminal complaint of sexual harassment as applicable; and 3)*

*districts should response to sexual harassment that comes to their attention even when a victim requests anonymity.*

**h. Approve Amendment to Board Policy 6145 – Extracurricular and Co-curricular Activities – First Reading 109**

*Mandated policy updated to clarify that no fee may be charged to students for participation in extracurricular and co-curricular activities related to the educational program, unless specifically authorized by law, and that a district policy allowing for waivers of the fee based on financial need does not render the fee constitutional.*

**i. Approve Amendment to Board Policy 6172 – Gifted and Talented Student Program – First Reading 113**

*Policy updated to reflect decision to accept GATE status of students who received GATE status in their previous school districts.*

**VII. INFORMATION ITEMS**

- |  |            |
|--|------------|
| <b>1. Monthly General Fund Status Report</b>                           | <b>119</b> |
| <b>2. Monthly Measure R Bond Fund Status Report</b>                    | <b>121</b> |
| <b>3. School Services of California Cash Management Wellness Check</b> | <b>123</b> |

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.